

A large group of people, likely students, are gathered in a wooded area. They are holding numerous colorful balloons in shades of red, blue, green, and orange. The scene is outdoors with many trees in the background. The text 'FUNCTIONAL SUMMITS' is overlaid in a large, white, handwritten-style font across the upper portion of the image.

FUNCTIONAL SUMMITS

Faci Applications

Deadline: Sunday, Oct 29th

THIS APPLICATION INCLUDES

- About Functional summits
- Timeline & Expectations
- Application Package per function
- Preparation Timeline

ABOUT

Functional summits are a space before December National Conference for the **incoming EB members** to familiarize with the technicalities of their function, thus allowing them to make strategic decisions and gather the basics necessary for them to kick off the year within their function.

We have always said that all the knowledge lays within our network. That is why, if you are a current VP and care about preparing the next generation of AIESEC in Australia leaders, we invite you to apply for a faci position, and use this opportunity to spread the knowledge, and get the incoming team as ready as possible for the year to come.

There will be one whole day in which you as function faci will carry on the agenda, so take advantage of this opportunity and apply today!

Functional summits will happen in RMIT, Melbourne on December 5 & 6.



FACI PROFILE



VP PROFILE

Ideally for the whole EB year



FACI EXPERIENCE PREFERRED

Either local, regional, national or international AIESEC conferences



STRONG FUNCTIONAL KNOWLEDGE & AIESEC KNOWLEDGE

Both your function and any other within AIESEC, as well as AIESEC's essence and progress



UNDERSTANDING & ALIGNMENT TO GLOBAL & NATIONAL PLAN & STRATEGIES



CREATIVE APPROACH IN CONFERENCE DELIVERY



GREAT ATTITUDE

Solution oriented, open to feedback, thinking outside of the box, willingness to learn, responsible, meets deadlines

WHY IS THIS THE COOLEST THING?

You have the opportunity to:

- Work on your public speaking and presentations skills
- Shape the content and delivery of functional summits
- Strengthen your faci knowledge and skills
- Create engaging and creative sessions
- Work with a team of cool people :)
- Participate in the preparation of the next generations of VPs
- Work on something unique and different in AIESEC

TIMELINE

Applications Released: Saturday, October 21th

Application Deadline: Sunday, October 29th @11:59PM SYDNEY TIME

Interviews: Monday, October 30th - Friday, November 3rd

Announcement: Saturday, November 4th

NO APPLICATIONS WILL BE RECEIVED AFTER THE DEADLINE

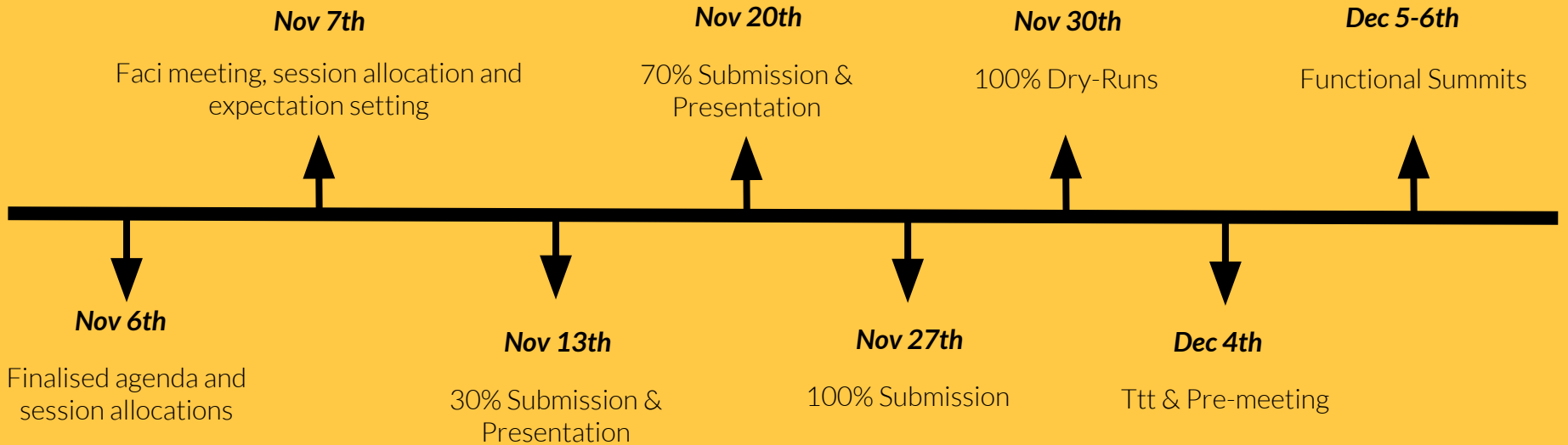


EXPECTATIONS

If you are selected to be Faci for the functional summits, keep in mind that:

- Summits happen in Melbourne, you are expected to be there **at least the day before (December 4th), and arrange your own transport and accommodation if coming from interstate**
- You are expected to **work weekly and meet the deadlines that will be set in advance** (estimated amount of hours a week leading to the conference: 2-6 hours a week)
- **You will have to attend Ttt (Train the Trainers) on December 4th** - so you are expected to be free on that day
- **You are expected to attend the entirety of the functional summits**, and support the sessions when you are not facilitating yourself.

PREPARATION TIMELINE



A large group of people, likely students, are gathered in a wooded area. They are holding numerous colorful balloons in shades of blue, green, orange, and red. The scene is outdoors with many trees in the background. Overlaid on the image is the text "APPLICATION PACKAGE" in a large, white, hand-drawn font.

APPLICATION PACKAGE

APPLICATION PACKAGE

The application package must include (in PDF- zip file):

1. Endorsement letter from someone who you led
2. General Questionnaire
3. Functional Questionnaire (please apply to 2 functions max)

Please name the zip file “FS_FUNCTION_Name” or “FS_FUNCTIONandFUNCTION_Name” if applying for more than one function (eg. FS_MKT_Patricia or FS_FINandTM_Patricia)

Applications must be sent to patricia-michelena@aiesec.net

GENERAL QUESTIONNAIRE

1. PERSONAL INFORMATION

- Name, Local Committee, Email, Phone number, current AIESEC role

2. AIESEC, CONFERENCE & FACILITATION EXPERIENCE

- Briefly outline your AIESEC experience and main achievements and learnings from each, as well as describing your facilitation experience either in local, regional, national or international conferences

3. WHY ARE YOU APPLYING TO BE A FACI AT THE FUNCTIONAL SUMMITS IN DECEMBER?

4. WHAT WILL BE YOUR UNIQUE CONTRIBUTION TO THE ROLE?

- Please use this space to include additional skills that would contribute to the role of a faci

5. IN WHAT WAY WILL THIS SUMMIT CONTRIBUTE TO THE GROWTH OF THE ENTITY?

SPECIFIC QUESTIONNAIRE

FINANCE

Positions Available: 2-3

SPECIFIC QUESTIONNAIRE

1. What do majority of new VPFs struggle with and how can we address this?
2. What is strategic finance in relation to use of data?
3. How to discuss discipline in being up-to-date with LC financial situation?
4. DESIGN A SESSION OUTLINE ON: Budgeting 101 - *You can submit in any format (i.e. video, ppt, chart, etc)*

SPECIFIC QUESTIONNAIRE

MARKETING

Positions Available: 2-3

SPECIFIC QUESTIONNAIRE

1. Imagine that you don't have any limitations. Describe the perfect stall how is it supposed to look like (visuals) and describe AIESECers there (knowledge, behaviours, skills)
2. If you could only choose 3 main topics/ areas in Marketing that allows the LC to achieve their goals what would they be?
3. DESIGN A SESSION OUTLINE ON: Question Physical activities - how to ensure effectiveness of people at stalls that they constantly will bring results and be excited about that? - *You can submit in any format (i.e. video, ppt, chart, etc)*

SPECIFIC QUESTIONNAIRE

OGX

Positions Available: 3-4

SPECIFIC QUESTIONNAIRE

1. What is your understanding of Process Time and Conversion?
2. What is the value of having national partners, and how can this be communicated throughout an LC?
3. What do all VP OGXs in the country need to know and work on together, and how can this be addressed during Functional Summits?
4. DESIGN A SESSION OUTLINE ON: Building and maintaining customer relationships, from Open to Complete - *You can submit in any format (i.e. video, ppt, chart, etc)*

SPECIFIC QUESTIONNAIRE

IGT

Positions Available: 2-3

SPECIFIC QUESTIONNAIRE

1. What difference and impact can an IGT opportunity provide to a company?
2. How does AIESEC in Australia ensure IGT EPs develop leadership?
3. How would you strategically plan a Sales Pipeline?
4. How can functional summit bring all IGT sellers in Australia together and achieve for the rest of 2017 and prepare for 2018?
5. DESIGN A SESSION OUTLINE ON: How To Sell 'Value' - *You can submit in any format (i.e. video, ppt, chart, etc)*

SPECIFIC QUESTIONNAIRE

**TALENT
MANAGEMENT**

Positions Available: 2-3

SPECIFIC QUESTIONNAIRE

1. Imagine a LC with perfect talent management processes - what does it look like? What do the people think, feel and do?
2. How is the state of Talent Management across AIESEC in Australia and how do you think this summit plays a part in shaping the rest of 2017 and the start of the 2018 generation?
3. How do you think Talent Management should function within an LC? How do you strategically plan your year timeline out?
4. DESIGN A SESSION OUTLINE ON: A year in the life of Talent Management - *You can submit in any format (i.e. video, ppt, chart, etc)*

GOOD LUCK!

